

Library Board Meeting- 10-16-2018

- I. Call to Order: Randy Puff 4:00 pm  
Members Present- Jan Figa, Marcia Eib, Terry Hansen, Darrell Lamos, Randy Puff, Phil Tuls, Anne Vandekieft, Bev Williams
- II. Approval of Agenda- 1 change- Roman Numeral XII A. postponed and replaced with committee appointments
- III. Public Comment
  - A. General Public- none
  - B. Friends Representative- none
- IV. Consent Agenda- Motion to approve Marcia- seconded by Darrell
  - A. Correspondence- none
  - B. Approval of Minutes
  - C. Committee Reports- none
  - D. Informational Items-
- V. Director's Report-  
Jan visited the Delta Community College Library- gathering ideas for possible use/adoption  
Report on assessment of IT needs  
Discussion on reviewing our policies- being able to be familiar with our policies as things come up.
- VI. Departmental Report- none
- VII. Board Education- none
- VIII. Financial Report- Motion to approve subject to audit- Bev Williams. Seconded by Terry Hansen
  - a. Balance Sheet September 2018
  - b. Profit and Loss Summary
  - c. Profit and Loss by class-
  - d. Profit & Loss Comparison 9/17and 9/18
  - e. Profit & Loss Comparison- Year to month September
- IX. Questions from Board- none
- X. Old Business- none
- XI. New Business
  - A. ~~Health Premium Rebate 2017 (07-01-16 through 06-30-17) postponed~~  
Committee Appointments

Policy	Personnel	Finance
Phil Tuls	Darrell Lamos	Marcia Eib
Terry Hansen	Bev Williams	Randy Puff
Darrell Lamos	Terry Hansen	Anne VandeKieft
  - B. FADL Policies and Procedures- Policy committee will meet in regards to beginning review of policies.
  - C. E-mail from QuickBooks regarding Master Administrator
  - D. Resolution to authorize Jan Figa As Master Administrator of QuickBooks  
Motion to approve this resolution- Bev Williams 2<sup>nd</sup> Anne VandeKieft
- XII. Public Comment
- XIII. Adjournment- Motion to adjourn- Marcia Eib. Seconded by Terry
- XIV. Next Regular Meeting November 20, 2018 at 4:00 pm