

**Fremont Area District Library
Board Of Trustees Regular Meeting
November 21, 2017**

I. Call To Order.

President Lorna Hoppa called the meeting to order at 4:00 pm.

Present: Lorna Hoppa, Marcia Eib, Beverly Williams, Phil Tuls, and Randy Puff.

Also Present: Richard Schneider, Interim Director; Diane Bunce, Admin. Assistant.

Absent: Darrell Lamos and Terry Hansen.

II. Approval Of Agenda.

Motion by Randy Puff and seconded by Beverly Williams that the Agenda be approved with the following additions:

C. Budget Summary being added under VIII. Financial Report

D. Bank Signature Changes added under XI. New Business.

Motion carried.

III. Public Comment.

A. General Public Comment – None.

B. Friends Representative Report – None.

IV. Consent Agenda.

Motion by Randy Puff and seconded by Marcia Eib that the Consent Agenda be approved as printed. Motion carried.

V. Director's Report.

Information only.

VI. Departmental Report.

None this month.

VII. Board Education.

None this month.

VIII. Financial Report.

Motion by Randy Puff and seconded by Phil Tuls that the Financial Report be accepted subject to audit. Motion carried.

IX. Questions From The Board.

Randy Puff suggested that an energy audit be performed by Consumers Power in 2018.

X. Old Business.

A. Friends of FADL/Library Cooperative Agreement-information only.

B. TFACF Grant Proposal-NonProfit Resource Center 2018

Richard will schedule a meeting with Todd From The Fremont Area Community Foundation to discuss this grant.

C. Library Director Search.

1. Personnel Committee Report.

Information Only.

2. Update From Bradbury Associates Search Firm.

Six (6) resumes have been received and are being vetted.

3. Miscellaneous Transition Items For Director.

None.

D. Christmas Holiday.

Motion by Randy Puff and seconded by Beverly Williams that the Library will be closed Tuesday, December 26, 2017 in lieu of Christmas Eve holiday. Motion carried.

E. White Cloud Library-Resolution 2017-04 To Revise District Library Boundaries.

Tabled until the December 19, 2017 Regular Board Meeting.

F. Audit Services For 2017.

Motion by Beverly Williams and seconded by Randy Puff that H&S Companies be contracted to do the 2017 Audit for a cost of \$5,500.00 Motion carried.

XI. New Business.

A. 2018 Employee Pay Increases.

The Personnel Committee recommends that all staff receive a 1% increase. Motion carried.

B. Change In Vacation Days For Library Director.

Motion by Randy Puff and seconded by Beverly Williams that vacation days for the Director be increased to 20 days per year. Motion carried.

C. Display Spaces And Bulletin Board Policy.

1. Motion by Beverly Williams and seconded by Randy Puff that Display And Bulletin Board Policy Draft 2017 be approved. Motion carried.

D. Bank Signature Changes.

Motion by Randy Puff and seconded by Phil Tuls that Richard Schneider, Interim Director be authorized to sign checks and transfer funds for the Fremont Area District Library. Motion carried.

XII. Public Comment.

None.

XIII. Adjournment.

President Lorna Hoppa adjourned the meeting at 5:12 pm.

The next meeting will be held Tuesday, December 19, 2017 at 4:00 pm.