

**Fremont Area District Library
Board Of Trustees – Regular Meeting
December 12, 2023**

I. Call To Order.

President Beverly Williams called the meeting to order at 4:00 p.m.

Present: Beverly Williams, Terry Hansen, Randy Puff, Vicci TerVeer, Anne VandeKieft.

Also Present: Jackilyn Roseberry, FADL Director; Diane Bunce, Admin. Assistant.

Absent: Debra Wosinski and Beth Mooy.

II. Approval Of Agenda.

Motion by Anne VandeKieft and seconded by Vicci TerVeer that the Agenda be approved as presented with the addition of D. Self Checkout under New Business. Motion carried unanimously.

III. Approval Of Minutes.

Motion by Randy Puff and seconded by Vicci TerVeer that the minutes of the November 21, 2023 Regular Board Meeting be approved as presented. Motion carried unanimously.

IV. Reports.

A. Financial Report.

Motion by Randy Puff and seconded by Terry Hansen that the Financial Report be approved as presented subject to audit. Motion carried unanimously.

B. Committee Reports.

1. Personnel & Finance Committee

Salary/Wage Adjustment 2024

Motion by Randy Puff and seconded by Anne VandeKieft that staff receive a 3% salary/wage increase effective January 1, 2024 except the Circulation Supervisor and the Full Time Children's Assistant salaries to be increased to \$40,000.00 per year as of January 1, 2024. Jackilyn Roseberry to receive a \$1,000.00 salary adjustment for 2023. Motion carried unanimously.

C. Director's Report.

Information only.

D. Friends Representative Report.

None.

V. Board Education.

A. Future Of Libraries

Information only.

VI. Old Business.

A. Carpet

Waiting for more renderings.

B. Water Softner

Motion by Randy Puff and seconded by Anne Vandekief that the bid from Ensing's Water Care be approved. Motion carried unanimously.

VII. New Business.

A. 2024 Board Meeting Dates.

Motion by Terry Hansen and seconded by Vicci TerVeer that the Board Of Trustees 2024 Meeting Dates be approved as presented. Motion carried unanimously.

B. 2023 Budget Adjustments.

Motion by Randy Puff and seconded by Terry Hansen that the 2023 Budget Adjustments be approved as presented. Motion carried unanimously.

C. Committee Appointments.

President Beverly Williams made the following Committee Appointments:

Finance Committee

Policy Committee

Personnel Committee

Randy Puff

Anne VandeKieft

Beth Mooy

Terry Hansen

Vicci TerVeer

Beverly Williams

Debra Wosinski

D. Self Checkout.

Motion by Randy Puff and seconded by Vicci TerVeer that the quote from Envisionware be accepted for the purchase of one (1) SSC-X11-K-BK-BK v4 Self-Checkout Kiosk and SSC-OS SW Bundle for a purchase price of \$6,698.75. Motion carried unanimously.

VIII. Correspondence.

None.

IX. Public Comment.

None.

X. Adjournment.

President Beverly Williams adjourned the meeting at 4:49 p.m.

The next Regular Board Meeting will be held January 16, 2024 at 4:00 p.m.