

**Fremont Area District Library
Board Of Trustees – Regular Meeting
December 17, 2019**

I. Call To Order.

President Beverly Williams called the meeting to order at 4:00 pm.

Present: Beverly Williams, Randy Puff, Elizabeth Mooy, Philip Tuls, Terry Hansen and Don Farmer.

Absent: Anne VandeKieft.

Also Present: Jackilyn Roseberry, FADL Director; Diane Bunce, Administrative Assistant.

II. Approval Of Agenda.

Motion by Randy Puff and seconded by Philip Tuls that the Agenda be approved as presented. Motion carried.

III. Approval Of Minutes.

A. Motion by Don Farmer and seconded by Terry Hansen that the minutes of the November 19, 2019 meeting be approved as presented. Motion carried.

IV. Reports.

A. Financial Report.

Motion by Terry Hansen and seconded by Don Farmer that the Financial Report be approved as printed subject to audit. Motion Carried.

B. Committee Reports.

None.

C. Director's Report.

Information only.

D. Friend's Representative Report.

The Friends of FADL approved a gift of \$6,470.00 to the library.

V. Old Business.

A Library Website/Donate Button

A Donate button has been added to the library website.

B. 20th Building Anniversary.

Anne VandeKieft, Don Farmer and Beth Mooy will work as a committee to organize a celebration for the 20th Building Anniversary.

C. Donor Letter.

The letters have gone out. It was suggested that the letters be sent earlier next year. Possibly to co-inside with Giving Tuesday.

D. Millage Training.

Jackilyn will arrange a time for training.

VI. New Business.

A. 2020 Board Meeting Dates.

Motion by Rand Puff and seconded by Elizabeth Mooy that board will meet the third Tuesday of each month. Motion carried.

B. 2020 Library Staff Salary Increase.

Motion by Randy Puff and seconded by Don Farmer that all staff will be given a 2% increase in wages/salary for the year 2020. Motion carried.

C. 2019 Budget Amendments.

Motion by Randy Puff and seconded by Don Farmer that adjustments may be made to the budget as presented.

VII. Board Education/Strategic Planning.

None.

VIII. Correspondence.

None.

IV. Public Comment.

None.

X. Adjournment.

President Beverly Williams adjourned the meeting at 4:45 pm.

The next Regular meeting will be held Tuesday, January 21, 2020.