

**Fremont Area District Library
Board Of Trustees Regular Meeting
June 19, 2018**

I. Call To Order.

President Lorna Hoppa called the meeting to order at 4:00 pm.

Present: Lorna Hoppa, Marcia Eib, Philip Tuls, Terry Hansen, Beverly Williams, Randy Puff, Darrell Lamos.

Also Present: Jan Figa, FADL Director; Diane Bunce, Administrative Assistant.

II. Approval Of Agenda.

Motion by Marcia Eib and seconded by Beverly Williams that the Agenda be approved as presented. Motion carried.

III. Public Comment.

- A. None.
- B. None.

IV. Consent Agenda.

Motion by Randy Puff and seconded by Marcia Eib that the Consent Agenda be approved as presented. Motion carried.

V. Director's Report.

Information only.

VI. Departmental Report.

None.

VII. Board Education.

None.

VIII. Financial Report.

Motion by Randy Puff and seconded by Terry Hansen that the Financial Report be approved subject to audit. Motion carried.

IX. Questions From The Board.

None.

X. Old Business.

Motion by Marcia Eib and seconded by Beverly Williams that the “Memorandum Of Understanding” between the Friends of the Fremont Area District Library and the Fremont Area District Library be approved as presented. Motion carried.

XI. New Business.

A. Audit 2017

Board requested Hendon & Slate to present the audit at a future Board Of Trustees Meeting. Jan will schedule a time convenient to both parties.

B. Benefits

1. Medical & Dental.

Motion by Randy Puff and seconded by Beverly Williams that the BCBSM SB PPO Gold \$1000 Plan be renewed. Motion carried.

2. Vision.

Motion by Marcia Eib and seconded by Randy Puff that Option 1, BCBSM Blue Vision SG 12/12/12 will be provided for Full Time Employees. Motion carried.

C. Policies And Procedures.

1. Fixed Asset Disposal Policy.

Motion by Randy Puff and seconded by Philip Tuls that the Fixed Asset Disposal Policy be approved with the word customer being changed to patron. Motion carried.

2. Fixed Asset Disposal Form.

Motion by Randy Puff and seconded by Philip Tuls that the Fixed Asset Disposal Form be approved as presented. Motion carried.

3. Fixed Asset Inventory Form.

Motion by Randy Puff and seconded by Philip Tuls that the Fixed Asset Inventory Form be approved as presented. Motion carried.

4. Flower Fund Policy.

Motion by Philip Tuls and seconded by Randy Puff that the Flower Fund Policy be adopted as written. Motion carried.

D. Friends Request 2018.

Information only.

E. Tour Of Libraries Report (preliminary).

Information only.

XII. Public Comment.

None.

XIII. Adjournment.

President Lorna Hoppa adjourned the meeting at 5:17 pm.

The next regular Board Of Trustees Meeting will be held Tuesday, July 17, 2018.