

**Fremont Area District Library
Board Of Trustees Regular Meeting
January 21, 2020**

I. Call To Order.

President Beverly Williams called the meeting to order at 4:03 pm.

Present: Beth Mooy, Anne VandeKieft, Beverly Williams, Donald Farmer, Randy Puff via phone.

Also Present: Jackilyn Roseberry, FADL Director; Diane Bunce, Administrative Assistant.

Not Present: Philip Tuls and Terry Hansen.

II. Approval Of Agenda.

Motion by Donald Farmer and seconded by Beth Mooy that the Agenda be approved with the addition of E. Policy Change under New Business. Motion carried.

III. Approval Of Minutes.

Motion by Beth Mooy and seconded by Donald Farmer that the minutes of the December 17, 2019 Board Meeting be approved as presented. Motion carried.

IV. Reports.

A. Financial Report.

Motion by Anne VandeKieft and seconded by Randy Puff that the Financial Report be approved as presented subject to audit. Motion carried.

B. Committee Reports.

None.

C. Director's Report.

Information only.

It was suggested that a letter be sent midway through the year to possible donors.

D. Friends Representative Report.

Information only.

V. Old Business.

A. Annual Fund.

Information only.

B. 20th Building Anniversary.

An event celebrating the Anniversary will be held during the summer months, possibly in June.

C. Millage Training.

Information only.

Jackie will arrange for a date when Shirley Bruursema can present to the Board of Trustees.

VI. New Business.

A. 2019 Audit.

Motion by Randy Puff and seconded by Anne VandeKieft that the bidding process for the 2019 Audit be waived and Hendon & Slate be hired to do the audit at a price not to exceed \$5,750.00. Motion carried.

B. Community Foundation Funds.

Information only.

C. Technology.

Information only.

D. Direct Deposit.

Motion by Donald Farmer and seconded by Randy Puff that the library contract with Choice One Bank to facilitate our direct deposit at a cost of \$20.00 per month. Motion carried.

E. Open/Close Times Stated In The Policy Manual.

Motion by Beth Mooy and seconded by Anne VandeKieft that the library hours be shown as opening at 10:00 am Monday thru Saturday; closing at 7:00 pm on Monday, Tuesday and Thursday; closing at 5:00 pm on Wednesday and Friday and closing at 1:00 pm on Saturday. Motion carried.

VII. Board Education/Strategic Planning.

A. Information only.

VIII. Correspondence.

A. Letter From Ferndale Area District Library.

Motion by Beth Mooy and seconded by Donald Farmer that Jackilyn Roseberry can move on selling the fadl.org domain. Motion carried.

IX. Public Comment.

None.

X. Adjournment.

President Beverly Williams adjourned the meeting at 5:10 pm.

The next Regular Board Meeting will be held Tuesday, February 18, 2020.