

**Fremont Area District Library
Board Of Trustees – Regular Meeting
August 18, 2020**

I. Call To Order.

President Beverly Williams called the meeting to order at 4:00 p.m.

Present: Beverly Williams, Beth Mooy, Anne VandeKieft, Terry Hansen, Donald Farmer (Donald Farmer left the meeting at 5:03 p.m.), Terry Hansen, Randy Puff.

Present via Zoom: Todd Blake, Manager, City Of Fremont. Todd Blake left the meeting at 4:25 p.m.

Also Present: Jackilyn Roseberry, FADL Director; Diane Bunce, Administrative Assistant.

II. Approval Of Agenda.

Motion by Donald Farmer and seconded by Beth Mooy that the Agenda be approved as presented. Motion carried.

III. Approval Of Minutes.

Motion by Randy Puff and seconded by Beth Mooy that the minutes of the July 21, 2020 Regular Meeting be approved as presented. Motion carried.

IV. Board Education/Strategic Planning.

A. DDA/LDFA & Brownfield

Todd Blake explained what the DDA/LDFA & Brownfield are and how and why part of the library's taxes are captured for their use.

Information only.

V. Reports.

A. Financial Report.

Motion by Randy Puff and seconded by Donald Farmer that the Financial Report be approved as presented subject to audit. Motion carried.

B. Committee Reports.

1. Personnel Committee

a. Director Evaluation.

Director will be evaluated sometime in October, 2020.
Information only.

b. Longevity.

Motion by Beth Mooy and seconded by Anne VandeKieft that a motion concerning any changes in present policy be tabled until the board receives more information on this issue. Motion carried.

c. Outreach Librarian Position.2021.

Motion by Beth Mooy and seconded by Donald Farmer that an Outreach Librarian Position be created within the guidelines presented in the attached document titled Outreach Librarian. Motion carried.

2. Finance Committee.

a. Outreach Librarian Compensation 2021.

Motion by Rndy Puff and seconded by Terry Hansen that the salary range for an Outreach Librarian shall be \$48,000.00 to \$52,000.00 . Motion carried.

b. 2021 Budget.

Information only.

C. Director's Report.

Information only.

D. Friends Representative Report.

None.

VI. Old Business.

- A. 2019 Audit.

Information only.

The audit has been completed and Jacob Sella from H & S Companies will be at the next board meeting to report on the audit.

VII. New Business.

- A. Board Secretary Appointment.

Tabled until next meeting.

- B. Waterfall Photograph.

Tabled until current policy is consulted.

- C. Travel Policy.

Tabled until Policy Committee can meet.

- D. Thank You Cards.

Board members signed Thank You cards for member of the YES committee.

VIII. Correspondence.

- A. Canvass Of Voters.

Information only.

- B. L-4029.

Information only.

XI. Public Comment.

None.

X. Adjournment.

President Beverly Williams adjourned the meeting at 5:12 pm.

The next regular board meeting will be held September 15, 2020.