

**Fremont Area District Library  
Board Of Trustees Regular Meeting  
September 19, 2017**

**I. Call To Order.**

The meeting was called to order by President Lorna Hoppa at 4:00 pm.

Present: Lorna Hoppa, Marcia Eib, Beverly Williams, Randy Puff, Darrell Lamos, Phil Tuls.

Absent: Beth Mooy

Also Present: Raymond Arnett, FADL Director; Terry Hansen, Future Trustee from Dayton Township.

**II. Approval Of Agenda.**

Motion by Randy Puff and seconded by Marcia Eib that the Agenda be approved with the addition of Farewell Reception under New Business G. Motion carried.

**III. Public Comment.**

- A. General Public Comment – none.
- B. Friends' Representative Report – none.
- C. Public Hearing on 2018 Budget and Tax Rate Request
  - a. Lorna Hoppa opened the public budget hearing at 4:01 pm
  - b. Director Ray Arnett presented the FY 2018 Budget Proposal including the assumptions and changes for 2018.
  - c. Public Comment – none
  - d. Public Budget Hearing was closed at 4:31 pm.

**IV. Consent Agenda.**

Motion by Randy Puff and seconded by Bev Williams that the Consent Agenda be approved as printed. Motion carried.

**V. Director's Report – September 2017.**

Information only.

**VI. Departmental Report.**

None this month.

**VII. Board Education.**

None this month.

**VIII. Financial Report.**

- A. General Financial Report

Motion by Randy Puff and seconded by Darrell Lamos that the Financial Report be approved as printed subject to audit. Motion carried.

B. Report from Community Foundation Funds 2<sup>nd</sup> Quarter 2017 – information only.

**IX. Questions From The Board.**

None.

**X. Old Business.**

A. Friends of FADL/Library Cooperative Agreement – board discussed some of the changes. Draft will be re-submitted to the law firm to review.

B. Strategic Planning 2018-2021. Motion by Marcia Eib and seconded by Bev Williams that the draft strategic plan be accepted as presented with a change in the dates to read 2018-2021. Motion carried.

C. TFACF Grant Proposal – Circulating Materials 2018. Motion by Randy Puff and seconded by Phil Tuls to submit the grant proposal as presented. Motion carried.

D. TFACF Grant Proposal – Non-Profit Resource Center 2018 – information only. To be re-visited next month.

**XI. New Business.**

A. Resolution 2017-03 – On the adoption of the 2018 Library Budget and property tax millage rate. Motion by Randy Puff and seconded by Bev Williams to accept the resolution as presented. Motion carried.

B. Motion by Randy Puff and seconded by Marcia Eib to close the library on Monday, October 9, 2017 for a staff in-service day. Motion carried.

C. Motion by Marcia Eib and seconded by Bev Williams to allow Chic Techniques to erect a Hay Art sculpture on library property as proposed with no expenditures by the library. Motion carried.

D. Motion by Marcia Eib and seconded by Randy Puff to sign the Waiver of Interest letter for a potential attorney conflict of interest in re: White Cloud Community Library and Sherman Township. Motion carried.

E. Motion by Randy Puff and seconded by Darrell Lamos to regretfully accept the resignation of Library Director Ray Arnett effective October 20, 2017. Motion carried.

F. Library Director Search

1. Personnel Committee Report – information only.

2. Overall Timeline – information only.

3. Motion by Bev Williams and seconded by Darrell Lamos to hire an Interim Director. Motion carried. Board consensus was to advertise, interview, and hire an interim locally rather than to contract with Kent District Library for an interim.

4. Motion by Randy Puff and seconded by Phil Tuls to waive the bidding requirements and contract with Bradbury Miller Associates for director search services as outlined in their proposal. Motion carried.

5. President Lorna Hoppa appointed a Search Committee to communicate with Bradbury Miller as well as conduct the search for an interim director with the final decision coming from the board as a whole. Search Committee members are: Randy Puff as Chairperson, Marcia Eib, and Darrell Lamos.
- G. Farewell Reception: The board agreed by consensus to host a farewell reception for departing library director Ray Arnett to be held on Monday, October 16<sup>th</sup> from 6:00 – 8:00 pm.

**XII. Public Comment.**

None.

**XIII. Adjournment.**

President Lorna Hoppa adjourned the meeting at 6:35 pm.

The next regular meeting will be held October 17, 2017.